

Minutes of the Board of Directors Meeting of the Orange Blossom Trail Development Board, Orlando, FL, at the Holden Heights Community Center at 8:30 a.m. on the 27<sup>th</sup> day of April 2022.

## **CALL TO ORDER**

Board President, Bob Moser, called the meeting to order at 8:34 a.m.

## **ROLL CALL OF OFFICERS**

**Present:** Tasha Golis, Carolyn McClendon, Bob Moser, Chris Cucci, Jeff Robinson, III

**Absent:** Commissioner Victoria Siplin, Lacey Nelson, Tangia Hill-Smikle

**Guests:** Daniel Kilponen, Orange County Government

**Staff Present:** Vanessa Pinkney, Executive Director; Roger Dixon, Project Manager; Jessica Darden Program Specialist; Marcia D. Davis, Executive Assistant

### **I. APPROVAL OF THE CONSENT AGENDA**

Motion by Tasha Golis, seconded by Carolyn McClendon, to approve the consent agenda. Motion carried.

### **II. EMERGENCY SIDEWALK REPAIR MAINTENANCE PROGRAM AGREEMENT**

To continue services with our sidewalk repair company, it has become necessary to have an Emergency Sidewalk Repair Maintenance Agreement. R. Dixon requested the Board authorize the Executive Director to execute an agreement for no more than one year. A continuing services contract will be presented at the next meeting. We are complying with ADA requirements. Motion by Tasha Golis to approve the Emergency Sidewalk Repair Maintenance Agreement. Seconded by Jeff Robinson, III. Motion carried.

### **III. EXTEND CONTINUING SERVICES AGREEMENT WITH GAI CONSULTANTS, INC.**

V. Pinkney discussed the current GAI three-year agreement which is set to expire mid-May 2022. Provisions for three 1-year agreements are allowed. Vanessa requested the Board approve the first 1-year agreement, which will be extension number 1. Motion by Carolyn McClendon to approve extension number 1. Seconded by Tasha Golis. Motion carried.

### **IV. AUTHORIZE RFP PROCESS – DESIGN BUILD CONTRACTOR – WOODS AVENUE HOUSING**

V Pinkney provided update on the eight residential lots owned by the CRA. She requested permission to proceed with the RFP process on a design build firm. The objective is to expedite the project and save money by having one firm design and build the homes. Selected firms can then make a presentation to the Board. Motion by Tasha Golis to approve proceeding with the RFP process. Seconded by Chris Cucci. Motion carried.

### **V. HOUSING PILOT PROJECT – PALMS TRAILER PARK**

V. Pinkney discussed a potential pilot program with the new owners of the Palms Trailer Park. There are 97 mobile homes currently on the property. V. Pinkney proposed a vision of creating a tiny home community to replace the dilapidated mobile homes. This proposal aligns with the OBTNext Housing plan and the Mayor's Housing Plan. The County has requested a concept plan to begin the discussion with various County departments.

**VI. STAFF UPDATES**

Roger Dixon updated the Board on the MSTU Maintenance Program, CRA Maintenance Program, Road Lighting & Electrical Program, and the Concrete Repair Program. Snipe signs, trash and shopping carts have been hauled away. Electrical boxes were installed, lamps were replaced, and downed power lines were repaired. Several sidewalks have been demolished and replaced.

Jessica Darden updated the Board on the Safe Neighborhood Program. The Safe Neighborhood is meeting each month. The Safe Neighborhood will host an Orange County Sheriff's Office gun buyback program on May 19, 2022, at the OBTDB office, from 6:30 a.m. till 7:30 p.m. Anyone can turn in a gun with no questions asked in exchange for a \$50 gift card.

**VII. NEW BUSINESS - N/A**

**VIII. Public Comment - N/A**

**ADJOURNMENT**

The meeting was adjourned at 9:36 a.m.

Minutes Submitted by

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Marcia D. Davis