

Minutes of the Board of Directors Meeting of the Orange Blossom Trail Development Board, Orlando, FL, at the Holden Heights Community Center, 1201 20th Street, at 8:30 a.m. on the 27th day of March 2024.

CALL TO ORDER

Board President, Bob Moser, called the meeting to order at 8:34 a.m.

Directors Present: Bob Moser, Tasha Golis, Chris Cucci, Jeff Robinson, III, and Avery Donaudy

Guests: Cheri King, Orange County Government

Staff Present: Vanessa Pinkney, Executive Director; Roger Dixon, Project Manager; Marcia D. Davis, Executive Assistant, Jessica Darden, Program Manager

I. Approval of the Consent Agenda

Motion by Tasha Golis, seconded by Jeff Robinson, III, to approve the consent agenda. Motion carried.

II. Interim Contract Revision – Your Community Tree Service

Roger Dixon provided updates and is requesting Your Community Tree Service's (YCTS) interim contract be revised, to coincide with the amount of work done, to be reimbursed by Orange County. Staff requests the Board retroactively approved the contract extension to include the following language, "At the discretion of the OBTDB Project Manager (PM), if additional work is needed outside what has been identified as regular maintenance, the PM may authorize the Interim Contractor to perform the work at a comparable rate to the current Interim Agreement. Motion by Tasha Golis, seconded by Chris Cucci. Motion carried.

III. Sidewalk Repair & Maintenance Agreement Extension - GEC

Roger Dixon requests the Board authorize the execution of an amendment to the agreement with GEC made on or about May 2021 to continue implementing the Sidewalk Repair and Maintenance Program. The agreement shall not exceed six (6) months. Motion by Avery Donaudy, seconded by Jeff Robinson, III, to approve the Sidewalk Repair and Maintenance Program Continuing Service Agreement not to exceed six months. Motion carried.

IV. MSTU Maintenance ITB – Bid Results and Recommendation

YCTS and Premier Lawn Maintenance submitted proposals in response to the Orange Blossom Trail Development Board's Invitation to Bid (ITB-MSTU/CRA-2023-1) on November 30, 2023, to perform maintenance on the Trail from S. I-4 to the 528 (Beeline) and from Colonial Drive to I-4. Staff request and recommends the OBTDB Board directs staff to forward an Award Notice to YCTS, and after an Agreement is executed to forward a Notice to Proceed to implement and perform the Agreement. Motion by Tasha Golis, seconded by Jeff Robinson III to forward award notice and execute agreement with YCTS. Motion carried.

V. Update – OBT North Roadway Improvement Phase 2A

Vanessa Pinkney provided update. There is a time crunch for getting all documents approved to go before the Board of County Commissioners. We have a two-day window to get a commitment from Orange County to have an executed agreement. If not, we could lose the entire project which has been in the making for 16 years. Will ask Commissioner Scott to assist in getting the documents approved to move forward.

VI. Staff Reports

Roger Dixon provided updates on the MSTU and CRA. An enormous number of signs are being picked up in the MSTU area. There are challenges with homelessness. We are moving toward getting LED lights. Once they are installed, we should not have problems with lighting. In the CRA area, bricks are popping up on the sidewalks. They are being repaired to prevent trips and falls.

VII. Old Business

VIII. New Business

Bob Moser asked to reach out to the new library director about joining the Board.

IX. Public Comment

ADJOURNMENT

The meeting was adjourned at 9:29 a.m.

Minutes Submitted by,

[Marcia D. Davis](#)

Marcia D. Davis
Executive Assistant